



# **FAIRFAX COUNTY POLICE ASSOCIATION**

## *Training Assistance Program*

www.thefcpa.org

### Instructions:

The FCPA TAP Fund is for member(s) in good standing who wishes to receive training assistance up to \$350 for career related training which is not funded by the Fairfax County Police Department. TAP funds are also available for conferences and seminars related to the member's current assignment within the Department.

Requests for training assistance must meet the following criteria:

- Law Enforcement career related to current position or career endeavor.
- The training was NOT funded by the Fairfax County Police Department.
- In cases of graded training, applicants must earn a passing grade (by submitting proof of completion within two weeks of the training).
- Application must be accompanied by an official course or conference/seminar brochure detailing costs and content.
- Funds are available for entry fees and materials only and are not to be used for lodging, travel or meal expenses.
- All applications are reviewed and voted on by the TAP committee for approval and the amount of the grant award.

FCPA TAP Funds will be disbursed on a quarterly basis and available as the TAP budget permits.

**\*\* Please note that this application is not for college course reimbursement. If you wish to receive a scholarship for college, you must fill out a FCPA Scholarship applications when available.**

<b>Member Name (print): Last</b>	<b>First</b>	<b>M.I.</b>	<b>Assignment:</b>	<b>Work phone:</b>
<b>Training Course/Seminar Title</b>				<b>Cell phone:</b>
<b>E-mail Address:</b>			<b>Training Institution or Organization</b>	
<b>Brief explanation of training:</b>				
<b>Brief explanation of training, cont:</b>				

### **Please attach a brief statement for why you desire funding**

- Provide proof that the Fairfax County Police Academy will provide you credit for attending
- If more than one FCPA member is attending the training please provide a list of all names

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_  
Date: \_\_\_\_\_ Board member: \_\_\_\_\_ Amount of funding approved: \_\_\_\_\_